AGENDA

Civil Service Board Tuesday, April 21, 2009 4:45 p.m. - Room 402 City Hall

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign language interpreters. Requests may be placed by calling 1-877-456-7589.

Members: Portia Johnson, Robert Zallar, Patti Katoski, Michelle Hooey, John Schwetman

1. APPROVAL OF MINUTES

A. Minutes of April 7, 2009

2. <u>APPROVAL OF ELIGIBLE LISTS</u>

- A. Construction Inspection Leadworker (Promo)
- B. Employment Technician (Open)
- C. Senior Planner (Promo)

3. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS

- A. Gas Control Operator I (Revised)
- B. Meter Reader (Promo)
- C. Writer Technician (New)

4. APPROVAL OF ADVERTISING

- A. Fire Marshal (Promo)
- B. Gas Control Operator I (Open)
- C. Supervisor, Parking and Traffic Maintenance (Promo)
- D. Utility Serviceperson (Open)

5. OLD BUSINESS

None

6. NEW BUSINESS

None

7. APPEALS

A. Possible Communications and Policy Officer appeal

8. <u>Next Meeting Scheduled</u>

May 5, 2009

Issuance Date: April 15, 2009